

Shri Amarnathji Shrine Board



Jammu and Kashmir

TENDER DOCUMENT

FOR

- i. Management and Operation of Sewage Treatment Plant at Baltal Base Camp during Yatra – 2020.
- ii. Management and Operation of Septic Tanks at Neelgrath Helipad during Yatra – 2020.

TENDER DOCUMENT FOR YATRA – 2020

NAME OF WORK :-

- i. Management and Operation of Sewage Treatment Plant at Baltal Base Camp during Yatra – 2020.
- ii. Management and Operation of Septic Tanks at Neelgrath Helipad during Yatra – 2020

Reference to NIT No.: SASB/DNIT/2020/1172/21

Dated 12.03.2020

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SHRI AMARNATHJI SHRINE BOARD

Chaitanya Ashram, Talab Tillo, Jammu (Nov-April)

NOTICE INVITING TENDER

Management and Operation of STP & Septic Tanks for Yatra - 2020

- I. Sealed tenders, in two-bid format, are invited from reputed, experienced and financially sound registered agencies having valid registration for undertaking the following work at following locations during Shri Amarnathji Yatra – 2020;

(Amount in Rs)

S. No.	Name of work	Cost of Tender Document	Earnest Money Deposit	Last date and time of receipt of Tenders
1	i. Management and Operation of Sewage Treatment Plant at Baltal Base Camp during Yatra – 2020. ii. Management and Operation of Septic Tanks at Neelgrath Helipad during Yatra – 2020	Rs.500/-	20,000/-	31.03.2020 upto 1400 hours

1. Detailed NIT can be obtained from the FA & Chief Accounts Officer, Shri Amarnathji Shrine Board, Chaitanya Ashram Talab Tillo, Jammu, from 9.30 AM to 5.00 PM on any working day (Monday – Friday) from **16.03.2020 to 26.03.2020** on payment of (non-refundable) cost of document in cash or in the shape of DD drawn in favour of FA & Chief Accounts Officer, Shri Amarnathji Shrine Board, payable at Jammu. Alternatively, the DNIT can be downloaded from SASB website www.shriamarnathjishrine.com, in which case the cost of DNIT shall be payable through DD drawn in favour of FA & Chief Accounts Officer, Shri Amarnathji Shrine Board, payable at Jammu, in addition to the Earnest Money Deposit along with the Technical Bid of Tender.
2. The Tender, duly completed, along with Earnest Money Deposit in the form of CDR/ FDR drawn in favour of FA & CAO, Shri Amarnathji Shrine Board, must reach the FA & CAO latest by or before **1400 hours on 31.03.2020**. The bidders, in their own interest, are advised to deliver the bids personally in the office of FA & Chief Accounts Officer, Shri Amarnathji Shrine Board, Chaitanya Ashram, Talab Tillo, Jammu. Alternatively, they may send the same through speed post/ registered post. The Board will not be responsible for any delay, wrong delivery or non-delivery of the bids due to any reason thereof.
3. A pre bid conference shall be held on 26.03.2020 at 11.00 am in the office chamber of Additional Chief Executive Officer, Shri Amarnathji Shrine Board.
4. All subsequent information/ Corrigendum/ Addendum/ Updates shall be uploaded on **SASB website only**, therefore, the bidders are requested to visit the website regularly for latest updates.

No: SASB/DNIT/2020/1172/21
Dated: 12 .03.2020

Sd/-
General Manager (Works)

II. ELIGIBILITY CRITERIA

The Bidder must be a Company/ Society/ Firm/ agency with valid registration in the relevant field (i.e. Management and Operation of STP & Septic Tanks) and must fulfil all the following eligibility requirements concurrently to technically qualify for this bidding process:

- i) The Bidder must have an experience of successfully completing during the last seven years similar nature of work (i.e. Management and Operation of STP & Septic Tanks ending last day of the month previous to the one in which the applications are invited. The works completed up to previous day of last date of submission of tenders shall also be considered.
 - a. Three similar completed works costing not less than the amount equal to 40% of the estimated cost of the tender,
or
 - b. Two similar completed works, costing not less than the amount equal to 50% of the estimated cost of the tender,
or
 - c. One similar completed work, costing not less than the amount equal to 80% of the estimated cost of the tender.
- ii) Average Annual Turnover during the last three years, ending 31st March of the previous financial year (i.e. 2016-17, 2017-18 and 2018-19), should not be less than **Rs 2.00 lakh**.
- iii) The Bidder should not have been blacklisted on an earlier occasion by any of the Central/ State Government Organizations, Statutory Central/ State Autonomous Bodies, Central/ State Public Sector Undertakings, or Local Bodies/ Municipalities.

III DOCUMENTS ESTABLISHING BIDDER'S ELIGIBILITY

1. The Bidder must submit the following documents:
 - (i) In case the Bidder is a Company – Certified copy of the Certificate of Incorporation and Memorandum and Articles of Association
 - (ii) In case the Bidder is a Registered Society – Certified copy of Registration Deed with Objects of Constitution of the Society.
 - (iii) In case the Bidder is a Firm – Registration Certificate authenticating the same.
 - (iv) The bidder having valid registration issued by a competent authority.

2. List of present Directors/ Owners/ Executive Council Members/ Board Members as applicable.
3. Certified copies of:
 - a) Income tax returns of 2016-17, 2017-18 and 2018-19.
 - b) Audited Balance Sheet of the past three years, (i.e. FY 2016-17, 2017-18 and 2018-19).
 - c) Audited Income and Expenditure Statement of the past three years (i.e. FY 2016-17, 2017-18 and 2018-19)
 - d) Audit Report for year 2016-17, 2017-18 and 2018-19
- 4 Certified documents like Letter of Award/ Offer, Work Order, Contract Agreement, Certificate of Completion etc. (supported by specific experience certificates) indicating experience and execution of similar works, for fulfilling the eligibility criteria.
- 5 Certified copy of PAN Card.
- 6 Certified copy of GSTIN.
- 7 i) General Power of Attorney/ Board of Director's Resolution/ Deed of Authority executed in favour of person(s) authorized to submit the Bid and other documents, sign the Agreement(s), and carry out all correspondences relating to the Bidding Process.
ii) The Attorney holder/ authorised person must not be an employee of State/ Centre Government/ its undertakings or corporations. In this regard a Rs. 10/- Affidavit from the Attorney holder/ Authorised person shall have to be enclosed with the Technical Bid.
- 8 General Profile of the Bidder Company
- 9 An affidavit by the Bidder, on Rs.100/- stamp paper, stating that every information furnished in the Tender Document is correct and to the best of his knowledge and that no criminal/ income tax/ blacklisting case is pending against him. (If any information is found to be incorrect at any time, the Performance Security Deposit shall be liable to be forfeited without any notice).
- 10 A responsive, viable technical proposal to execute the work mentioned in the DNIT.

IV. INSTRUCTIONS TO BIDDERS

- 1 Detailed NIT (DNIT) can be obtained from the office of FA & Chief Accounts Officer, Shri Amarnathji Shrine Board, Chaitanya Ashram, Talab Tillo, Jammu, from 9.30 AM to 5.00 PM on any working day (Monday-Friday) from **16.03.2020 to 26 .03.2020** on payment of (Rs. 500/- in cash or in the shape of a Demand Draft drawn in favour of FA/ CAO, Shri Amarnathji Shrine Board at Jammu. Alternatively, the DNIT can be downloaded from our website www.shriamarnathjishrine.com, in which case the (non refundable) cost of DNIT (Rs. 500/-) shall be payable in the shape of Demand Draft drawn in favour of FA/ CAO, Shri Amarnathji Shrine Board, payable at Jammu, in addition to the Earnest Money Deposit along with Technical Bid at the time of submission of Bids.
- 2 The bidders are required to submit Tender in two separate Bids i.e. – Technical Bid and Financial Bid, strictly as per format given in Schedule A and Schedule B of the DNIT. The two Bids should be submitted in two separately sealed envelopes super-scribed “Technical Bid for Management and Operation of STP & Septic Tanks and “Financial Bid for Management and Operation of STP & Septic Tanks, Both the sealed envelopes should be put in a third envelop, sealed and super-scribed. The bids, as are not submitted as per format prescribed in Schedule A and B are liable to be rejected.
4. The Tender, duly completed, along with an Earnest Money Deposit (EMD) of Rs 20,000/- in the form CDR/ FDR drawn in favour of “FA/ CAO Shri Amarnathji Shrine Board” payable at Jammu must be dropped in the Tender Box kept in the office chamber of FA & Chief Accounts Officer, Shri Amarnathji Shrine Board, Chaitanya Ashram, Talab Tillo, Jammu or sent by Registered Post/ speed post to FA & Chief Accounts Officer at the aforesaid Address, so as to reach by or before **1400 hours on 31.03.2020**. No Tenders shall be entertained after the aforesaid date and time. The Shrine Board shall not be responsible for any delay/ loss of documents or correspondence sent by Registered Post/ speed post.
5. The Technical Bids not accompanied by EMD shall be summarily rejected. The EMD and cost of DNIT should be placed inside the envelope containing the Technical Bid. The EMD shall be forfeited if the Bidder withdraws his bid during Bid Validity Period (i.e. 90 days) The EMD of the Successful Bidder shall be forfeited if he fails to execute the Contract or fails to furnish the required Performance Security Deposit within the prescribed time frame. The EMD will be adjusted against the money to be deposited as Performance Security Deposit by the eligible bidder.

(ii) The untendered CDR/ FDR (s) of any person shall not be released by the Shrine Board.

(iii) The EMD of unsuccessful bidders shall be released only after the issue of LOA in favour of successful bidder.

6. Shri Amarnathji Yatra is to be commenced from **23.06.2020 to 03.08.2020**. The Bidders are advised to obtain information about the Management and Operation of STP & Septic Tanks as mentioned in the DNIT .The Bidder shall bear all costs associated with the preparation and submission of his bid and the Shrine Board shall, under no circumstances, be responsible for those costs, regardless of the outcome of the tender proceedings.

7. The purpose of this DNIT is to provide the bidder with information to assist the formulation of the proposal. This DNIT does not purport to contain all information the bidders may require. The CEO, SASB may, in his absolute discretion, but without any obligation to do so, update, amend or supplement the information in this DNIT document, after its publication.

8. It would be deemed that by submitting the bid, the bidder has made complete examination of the DNIT, received all information required from Shrine Board and made complete examination of the various aspects required for undertaking the stated works.

9. The Bidder is expected to examine all Instructions, Schedules, Formats, Terms and Conditions. Failure to furnish all information required in the Tender Document or submission of Bid not substantially responsive to the DNIT in every respect will be at Bidder's risk and may result in the rejection of the bid.

10. The rate quoted should be inclusive of all taxes including GST. Rates mentioned in the bids should be in Indian Rupees.

11. All entries in the Technical/ Financial Bids should be legible and should be free from corrections/ erasures/ overwriting/ cuttings. Bids with corrections/ erasures/ overwriting/ cuttings shall be out rightly rejected. Amounts shall be indicated in words as well as in figures. In case of any variation between amount in figures and words, amount quoted in words shall be taken as authentic.

12. Any tender which stipulates any alteration to any of the conditions laid down or which proposes any other condition of any description whatsoever is liable to be rejected.

- 13 Before submitting the tender, the Bidder must ensure that they satisfy fulfil all the prescribed eligibility conditions to avoid rejection of their tender.
- 14 Each paper of the bid document shall be completed in all respects, page numbered, and duly signed in long hand, executed in ink and stamped at the bottom right hand corner by the bidder or his authorized representative. The bidder or his authorised representative must also sign and stamp all pages of this DNIT as acceptance of all conditions contained in it. The financial bid received in the format other than specified in Schedule B (of the Financial Bid) is liable to be rejected.
- 15 Tenders must be received at the address specified in this document not later than the date and time stipulated in the DNIT. However, the CEO, SASB may, at his discretion, extend the deadline for submission of bids. No Bids shall be entertained after the scheduled last date & time for receipt of Bids.
- 16 Clarifications, if any, may be sought by the bidders so as to reach CEO/ Addl. CEO at least seven days before last date prescribed for submission of Tender. Except for any written clarification by CEO/ Addl. CEO, SASB which is expressly stated to be an addendum to the DNIT, no written or oral communication, presentation or explanation by any other employee of the SASB shall be taken to bind or fetter the Shrine Board under the Contract. All corrigenda, addenda, amendments and clarifications to the DNIT will be hosted on our webpage (www.shriamarnathjishrine.com) and not in the newspaper. The bidders should keep themselves updated on this account.
- 17 The Technical Bids shall be opened at **1500 hours on 31.03.2020** in the office chamber of Additional Chief Executive Officer, in the presence of the bidders/ their authorized representatives who may wish to be present at that time. The Bidders who's Technical Bids are accepted shall be informed about the date and time for opening of the Financial Bids.
- 18 The CEO, SASB is not bound to accept the lowest or any bid and may, at any time by notice in writing to the bidders, terminate the tender proceedings without assigning any reason whatsoever.
- 19 The bids shall remain valid and open for acceptance for a period (i.e. Bid Validity Period) of 90 days from the last date prescribed for its receipt.
- 20 To facilitate the evaluation of technical bids, the CEO SASB may, at his sole discretion, seek clarification (s) in writing from all or any of the bidders regarding the Technical Bid. The request for such clarification or substantiation and the response shall be in writing or by facsimile or email. No material change in the substance of the bid would be permitted by way of such clarification/ substantiation.

- 21 The CEO/ Addl. CEO, SASB may award the Contract to the Bidder whose bid has been evaluated to be responsive and who is eligible and qualified to perform the Contract satisfactorily as per Terms and Conditions incorporated in the DNIT. The CEO/ Addl. CEO, SASB will send to such eligible bidder a letter (hereinafter referred to as the 'Letter of Intent') prescribing the amount which the Shrine Board intend to pay to the eligible bidder in consideration of work/ services to be executed by the Contractor as prescribed in the (DNIT).
- 22 The eligible bidder shall then be required to furnish a Performance Security Deposit within ten days of receipt of 'Letter of Intent' equal to 10% of the total value of the Contract, in the form of CDR/ FDR in favour of FA & Chief Accounts Officer, SASB. The EMD of the eligible Bidder will be adjusted against the amount to be deposited as Performance Security Deposit. In case the eligible Bidder fails to submit the Performance Security Deposit of the requisite amount within the stipulated period, the 'Letter of Intent' is liable to be withdrawn and the EMD is liable to be forfeited, at the discretion of the CEO, SASB.
- 23 The eligible bidder after furnishing the prescribed Performance Security Deposit (PSD) will have to enter into an Agreement with the Shrine Board as per the Terms and Conditions mentioned in the DNIT or such other terms that may be prescribed, within a period of fifteen days from the date of receipt of 'Letter of Intent'.
- 24 On the receipt of Performance Security Deposit, an execution of Agreement with the SASB within the stipulated time, the Letter of Award (LoA) shall be issued in favour of the eligible bidder.
- 25 Chief Executive Officer, SASB reserves the right to reject all or any of the bids in whole, or in part, without assigning any reason. Any enquiry after the submission of Tender will not be entertained.

V. JOB DESCRIPTION

1. **Management and Operation of Sewage Treatment Plant at Baltal Base Camp and Management & Operation of Septic Tanks at Neelgrath Helipad (Sonamarg):**
 - i) The Shrine Board had set up Sewage Treatment Plant at Baltal Base Camp in 2009, and it was successfully managed and operated from Yatra 2010 to Yatra 2019, through private agencies. The flow diagram of the STP at Baltal is enclosed as **Annexure B**. The Sewage Treatment Plant was set up to treat the sewage to achieve the prescribed standards of treated water in

terms of BOD levels. The Sewage Treatment Plant at Baltal is based on the following four step-wise treatment processes:

- Primary Treatment at site (i.e. in toilets) to enhance the microbial decomposition process. This should be accomplished by suitably dosing microbial consortium directly in the Toilet pits.
- The Secondary Treatment is carried out in baffle reactors/ PVC tanks to reduce the organic load. This is done to accelerate sedimentation, microbial decomposition and digestion through rapid flocculation.
- Tertiary treatment and filtration through reed-beds/ filter media to reduce the nitrate/ phosphate content and, besides, reduce BOD level, through nutrient absorption through reeds.
- Final treatment in oxidation ponds to achieve the prescribed standards of treated water in terms of BOD level.

ii) The Sewage Treatment Plant is required to treat a discharge from about **500 toilets and 100 baths at Baltal**, through the above mentioned treatment process, at Baltal Base Camp during the initial 6 weeks of the Yatra. The sewage has to be treated so as to completely remove the bad odour, and treat the discharge to the extent that the treated water is within the permissible statutory limits of toxicity and BOD. Monitoring and evaluation of Sanitation and Sewage Treatment at all Camps shall be done by the Shri Amarnathji Shrine Board.

iii). The Sewage flowing from 44 Toilets and 5 Baths into Septic Tanks (of size 15m x5m and 6m x 2m) at Neelgrath Helipad area is also required to be treated daily through the same process as mentioned above, during the course of Yatra.

VI. TERMS AND CONDITIONS OF CONTRACT.

1. The execution of Management and Operation of STP at Baltal Base Camp & Septic Tanks at Neelgrath Helipad shall be carried out in such a manner that the STP & Septic Tanks remain free from any foul smell. The agency/ contractor shall periodically spray phenyl or similar eco- friendly disinfectant to defeat the growth of fly and/ or mosquitoes.
2. The initial period of the contract of one year i.e. Yatra – 2020 (commence from 23rd June, 2020 to 3rd August, 2020) may be extended for a period of one more year i.e. Yatra – 2021 subject to satisfactory performance of the agency and retention of Performance Security Deposit with SASB for next year as well on the same terms, conditions and rates as allowed for Yatra – 2020.
3. It will be the sole responsibility of the Contractor to engage workers and supervisors trained in carrying out various operations/ activities required for execution of works. The Contractor shall also be responsible for getting the verification of antecedents of all workers and supervisors, to be deployed by him, from the local police.
4. The Contractor shall engage physically fit workers and supervisors whose age shall be between 18-50 years. Each worker/ supervisor so engaged by the Contractor shall wear uniform and a badge wearing his name, while on duty. The said uniform shall be provided by the Contractor at his own cost.
5. The Contractor shall deploy one Sanitation supervisors who shall report twice every shift to the Camp Director concerned at the start of each shift, along with other supervisors & workers to be engaged for the work viz Management and Operation of STP at Baltal Base Camp & Septic Tanks at Neelgrath Helipad. The required number of workers/ supervisors/ deployed for work by the Contractor shall be available on the work-site at all times and they shall not leave their place of duty without the prior permission of the concerned Camp Director.
6. The Contractor shall provide immediate replacement for any sanitation worker/ Sanitation supervisor engaged by him who is not available for duty at the place of deployment. The Shrine Board will have the right to ask for removal of any worker/ supervisor of the Contractor who is not found to be competent and orderly in the discharge of his duty. Similarly, the Contractor will also have the right to change his worker/ supervisor with prior intimation to the Shrine Board.
7. All the consumables and disposables required for executing the work mentioned in the Contract shall be procured by the Contractor. All consumables and disposables should be eco-friendly. Mechanised equipment (mud pumps etc), wherever required, shall be procured by the Contractor. All

other connected infrastructure/ items required in the execution of work, like drums, dustbins, pumps, buckets, mugs, cleaning devices, carts etc., shall have to be arranged by the Contractor, at his own cost.

8. All the consumables and disposables required for executing the work mentioned in the Contract shall be procured by the Contractor. All consumables and disposables should be eco-friendly. All other connected infrastructure/ items required in the execution of said work shall also be arranged by the Contractor.
9. The Contractor shall have to make his own arrangements for power supply, as may be required at Baltal Base Camp & Neelgrath Camp respectively.
10. The transportation and the deployment of manpower and carriage of the required material, to the site will be the sole responsibility of the Contractor, boarding and lodging of the man power at the Camps will also be arranged by the Contractor, for which the facility of private tents are readily available on rental basis.
11. During the Yatra, the Contractor shall open an office with communication facilities at Base Camp Baltal at least 10 days before of commencement of Yatra.
12. The Contractor shall commence work at both the locations only after obtaining 'Notice to Proceed' issued by the CEO/ Addl. CEO/ GM (Works) SASB.
13. The Contractor shall be required to timely organize its manpower/ materials and must prepared to start its operation 20 days ahead of the commencement of the Yatra and conclude its operation after the close of the Yatra, cleaning the entire area under its responsibility to the best satisfaction of the CEO/ Addl. CEO, SASB.
14. The Contractor shall abide by and comply with all the relevant laws with regard to personnel engaged by him for execution of work mentioned in the Contract.
15. Any liability, including cost of litigation, arising out of any litigation due to any act of Contractor, or personnel engaged by him, shall be directly borne by the Contractor.
16. The Contractor shall not engage any sub-Contractor or transfer the Contract to any other person in any manner whatsoever.

17. The Contract period shall cover the period of duration of Shri Amarnathji Yatra-2020 and may include a certain period before and after (around 5-10 days) the day of commencement and conclusion of the aforesaid Yatra.
18. The Shrine Board does not recognize any employee – employer relationship with any of the personnel engaged by the Contractor. The Shrine Board shall not be under any obligation to provide employment to any of the personnel engaged by the Contractor after the expiry of the Contract.
19. The Shrine Board shall not be liable, directly or indirectly, for any mishap attributable to personnel engaged by the Contractor. All liabilities arising out of accidents or death of personnel employed by Contractor, while on duty, shall be borne by the Contractor. The Contractor and his personnel shall take proper and responsible precautions to preserve from loss, destruction, waste or misuse of any asset(s) of the Board used/ dealt by them in their area of responsibility.
20. Under no circumstances, the Contractor will impose on any Yatri/or any other agency any fee or charge for any of the services rendered. The personnel engaged by the Contractor shall not accept any gratitude or reward in any form. The personnel supplied by the Contractor will have to be extremely courteous, with very pleasant mannerism in dealing with the Yatris, especially with female Yatris and should project an image of utmost discipline. The Shrine Board shall have the right to have any such person removed from duty in case the behaviour is reported to be rude or discourteous.
21. Whenever and wherever it is found that the quality and quantity of work being executed is not satisfactory, a suitable penalty may be imposed by the Chief Executive Officer, Shri Amarnathji Shrine Board based on the report of Camp Director/ Additional Camp Director/ Sanitation In-charge.
22. During the course of Contract, if any of the Contractor's personnel is found to be indulging in any corrupt practices or activity inimical to the interest of the Yatra/ Shrine a fine upto Rs. 10,000 per such instance may be imposed. In addition, the Shrine Board may terminate the Contract and/ or forfeit the Contractor's Performance Security Deposit.
23. The Contractor must ensure to maintain adequate number of Workers/ Supervisors as prescribed in the Contract and also arrange a pool of stand-by Workers/ Supervisors;
 - a) If the required number of Workers/ Supervisors/ Sanitation Supervisors is less than the minimum number prescribed in the Contract, the payment shall be made as under:

Penalty @ Rs. 500/- per Worker per day and Rs. 1,000/- per Supervisor per day shall be imposed;

- b) If, it is found that microbial consortium 20 litre/ day for STP and 3 litre/ day for each Septic Tank is not added a penalty of Rs 5000/- for STP at Baltal Base Camp and Rs 1000/- for Septic Tank at Neelgrath Shall be imposed on per day basis.
- 24. If at any point of time during the currency of the Contract, it is found that the treated discharge/ effluent from the STP does not meet the prescribed statutory limits of toxicity and BOD, CEO/ Addl. CEO, SASB may terminate the Contract, immediately, without any notice, forfeit the Performance Security Deposit or take any other action as is deemed fit.
- 25. The CEO, SASB may terminate the Contract and/ or forfeit the Performance Security Deposit without any notice if it is found during the currency of the Contract that the agency is blacklisted on previous occasions by any of the Central/ State Government Organizations, Statutory Autonomous Organisations, Central/ State Public Sector Undertakings, or Local Bodies/ Municipalities. The CEO, SASB may also terminate the Contract and/ or forfeit the Performance Security Deposit without any notice if it is found during the currency of the Contract that the agency has submitted false information or suppressed material facts while bidding or during the execution of Contract.
- 26. In the event of any loss being caused to the Shrine Board as a result of any lapse on the part of Contractor or personnel engaged by him, duly established after an enquiry conducted by the CEO or Add. CEO or any officer authorised by them, the said loss will be recovered from the contractor up to the twice value of the said loss. In such matters, the decision of CEO, SASB shall be final and binding on the Contractor.
- 27. The Contractor shall maintain a Register (**Register A**) on which day-to-day consumption of eco-friendly microbes and other compounds or disposables used, for the Primary and Secondary Treatment of Waste water in Sewage Treatment Plant in case of Baltal, and for Septic Tanks at Neelgrath shall be recorded which shall be duly got verified from the Camp Director or General Manager (Works) or his nominee and (**Register B**) for engagement of labour on daily basis shall be duly got verified from the Camp Director or General Manager (Works) or his nominee.
- 28. After the conclusion of the Yatra, the aforesaid Registers (Register A & Register B) duly verified/ certified by the Camp Director and General Manager (Works) or his nominee, shall be submitted to FA & Chief Accounts Officer, SASB.

29. The final bills, along with original Registers referred to at Clause 27 above, duly verified by the Camp Director or General Manager (Works) or his nominee, shall be submitted to the FA & Chief Accounts Officer, SASB, for verification of the bills for payment. The payment shall be made on the basis of actual work executed by the Contractor proportionate to the number of workers provided for the specified Works whichever works out to be lower and consumption of eco-friendly microbes.
30. Deduction on account of Income Tax, GST or any other tax in vogue shall be made at the rate prescribed by the relevant authority from time to time from the gross payments due to the contractor in accordance with the statutory provisions.
31. The Contractor shall produce the relevant records as mandated by the Shrine Board, for inspection whenever asked by the CEO/ Addl. CEO/ Camp Director/ GM (Works), SASB / Sanitation In-charge or any other person duly authorized by Shrine Board.
32. If, as a result of post payment audit or otherwise, any over-payment is detected in respect of any work done by the Contractor or alleged to have been done by the Contractor under the terms of the Contract, it shall be refunded to the Shrine Board by the Contractor. Similarly, if any under-payment is discovered, the under-paid amount shall be paid to the Contractor by the Shrine Board.
33. In the event of default being made in the payment of any money in respect of wages of any person deployed by the Contractor for carrying out the Contract and if the claim in this regard is filed in the office of the Labour Authorities and proof thereof is furnished to the satisfaction of the Labour Authorities, the Shrine Board may, failing payment of said money by the Contractor, make payment of such claim on behalf of the Contractor to such Labour Authorities, only in case the Contractor has some outstanding claims or PSD with the Shrine Board.
34. If at any time during the currency of the Contract, either party is subject to force majeure events, like civil disturbance, riots, strikes, etc or acts of God, which may prevent either party to discharge the obligations as per the Contract, the affected party shall immediately notify the other party about happening of such an event. Neither party by reason of occurrence of such event shall be entitled to terminate the Contract in respect of performance of their obligations under the Contract. The performance of obligations under the Contract shall resume as soon as practically possible, after the event has come to an end or ceased to exist.

35. Any dispute and differences arising out of or relating to the Contract, including interpretation of its Terms and Conditions shall be resolved through joint discussions between CEO, SASB, or his representative and the Contractor. However, in the event of disputes not being resolved by joint discussions, the matter will be referred to a sole Arbitrator to be nominated by the Chairman, Shri Amarnathji Shrine Board (Hon'ble Lt. Governor, J&K), whose decision shall be final and binding on all the parties. The cost of Arbitration shall be borne by the respective parties in equal proportions. During the pendency of the arbitration proceedings and currency of the Contract, neither party shall be entitled to suspend the work/ service to which the dispute relates to, nor shall any other obligation under the Contract on account of arbitration and payment continue to be made as per terms of the Contract. The arbitration proceedings will be held at Jammu/ Srinagar only. The arbitration proceedings shall be governed by the provisions of the J&K Conciliation and Arbitration Act, 1997, as amended from time to time.
36. The Courts in Jammu and Kashmir will have the exclusive jurisdiction to try all disputes, if any, arising out of this Contract between the two parties.

Sd/-
General Manager (Works)
Shri Amarnathji Shrine Board.

SCHEDULE A (TECHNICAL BID)

PART A: DETAILS OF COST OF DNIT AND EARNEST MONEY

#	Item	Details
1	Amount and details of payment towards the cost of DNIT	Rs. (in words):
		Receipt No./Demand Draft No:
		Date:
2	Amount and details of Earnest Money Deposit submitted (EMD must be attached with schedule A, without which tender is liable for rejection).	Rs. (in words):
		CDR/ FDR No.
		Dated:
		In favour of
		Date of issue:
		Issuing Authority:

PART – B: BASIC DETAILS ABOUT THE AGENCY.

i) Name and address of : Name: _____
the Agency. Address: _____

PAN _____

Phone: _____

E-mail: _____

ii) Nature of Agency : _____
(i.e. whether a Company/
Society / Firm)

iii) Name and Address of : Name: _____
the authorized person of Address: _____
the Agency with whom _____
to deal.

PAN _____

Phone: _____

E-mail: _____

PART- C: DOCUMENTS ESTABLISHING BIDDERS ELIGIBILITY.

The Bidder is required to furnish the following information/ documents:
(please attach separate sheets where necessary):

1. Registration No./ Other documents of the Agency (attach a certified copy of Registration Certificate/ other documents; *please see DNIT – Para 3.1 of 'Documents Establishing Bidder's Eligibility'*).
2. Name and address, E-mail of Directors/ Owners/ Executive Counsel/ Members / Board Members, as applicable; *please see DNIT – Para 3.2 of 'Documents Establishing Bidder's Eligibility'*

S. No.	Name of Directors/ Owners/ Executive Counsel/ Members / Board Members	Complete address	Phone/ Mobile number	Email
1				
2				
3				
4				

3. The Bidder must furnish certified copies of (a) Audited Balance Sheet of last three years, (b) Audited Income and Expenditure Statement of last three years and (c) Audited Profit and Loss Account of last three years and furnish the information in following format (please add rows as necessary) - *please see DNIT – Para 3.3 of 'Documents Establishing Bidder's Eligibility'*

#	Financial Year	Turnover (Rs.)
1.		
2.		
3.		

4. Documents to show that the firm posses relevant experience in past seven years. The Bidder must furnish certified documents like Letter of Award/ Offer, Work Order, Contract Agreement, Certificate of Completion etc. indicating experience and execution of similar works for fulfilling the eligibility criteria and also furnish information in following format (please add rows as necessary for other sectors, if applicable) - *Para 3.4 of Documents Establishing Bidder's Eligibility*

#.	Name of Project	Name of Client	Value of completed work (Rs.)	Date of commencement	Date of completion	Whether supporting documents (attested) enclosed (Yes/No)

5. Certified copy of PAN Card - *Para 3.5 of 'Documents Establishing Bidder's Eligibility'*
6. Certified copies of GSTIN (*Para 3.6 of 'Documents Establishing Bidder's Eligibility'*)
7. General Power of Attorney/ Board of Directors Resolution/ Deed of Authority executed in favour of person(s) authorized to sign the Tender document, and the Contract, and all correspondence/ Documents thereof attached (Please attach a certified copy of the relevant document) - *Para 3.7 of Documents Establishing Bidder's Eligibility*
8. General profile of the Agency. Please furnish the following details - *Para 3.8 of Documents Establishing Bidder's Eligibility*
 - a. Organizational Structure.
 - b. Organizational Objective.
 - c. Range of services provided with specific details.
 - d. Details of key professionals/ senior officials

S. No.	Name of the key Professionals/senior officials	Educational Qualification	Yearly salary package (Rs.)	Date from which employed with the Agency	Brief Experience (*)

Note: (*) CV may also be enclosed; Please add rows as necessary.

9. Affidavit on Rs. 100/- Stamp paper stating that every information furnished in the Bid is correct and to the best of his knowledge and that no criminal/ income tax/ blacklisting case is pending against the bidder/ Agency. Please attach the affidavit - *Para 3.9 of Documents Establishing Bidder's Eligibility*
10. A responsive, viable technical proposal to execute the work mentioned in the DNIT - *Para 3.10 of Documents Establishing Bidder's Eligibility*:
 - i. Treatment of sewage using the treatment system already designed and constructed in the camp site at Baltal Base Camp to ensure that the treated effluent before discharge meets the permissible outlet standards as laid down by the Central Pollution Control Board. In case this treatment will be accompanied through dosing of cultured microbial consortium, then the Contractor will be required to submit test reports (from accredited laboratories) with information about dosage and efficacy of the microbial consortium to be used.

The detailed proposal for undertaking the O&M of STP at Baltal Base Camp must;

- a. Specifically mentioned manpower (no. of Sanitation Supervisors and Sanitation Workers), as required on daily basis to be deployed for Sanitation of STP at Batlal Base Camp & Septic Tanks at Neelgrath Helipad.
- b. Eco-friendly consumables/ enzymes with name, brand and features.
- c. List of other items like, pumps, tanks, drums, uniforms, disinfectants that would be deployed/ used for Operation & Maintenance of STP & Septic Tanks.

11. DECLARATION CERTIFICATE

I, _____, working as _____ in this organization and authorized to issue this certificate, certify that:

- (a) We have gone through the contents of the DNIT dated _____ and the related Tender Documents and fulfil the prescribed eligibility criteria as per the Tender Document.
- (b) All relevant documents are enclosed with our Technical Bid.
- (c) The contents of our Technical Bid have been duly authenticated and are based on actual work carried out by our Agency, as per record.
- (d) We have understood that in case it is found that our agency does not fulfil any of the conditions, or relevant details/ supporting documents are not found to be enclosed, we may not be given any opportunity for any clarifications and our Technical Bid may be evaluated based on available documents in the Technical Bid.

Signature of the Bidder (with seal)

Date _____

Name _____

Address _____

Designation _____

SCHEDULE – B (Format for Financial Bid)

Shri Amarnathji Yatra- 2020

Tender Document. Sr. No.

(Note: The Bidders are required to invariably quote rates (inclusive of all taxes and statutory levies) in both figures and words failing which their bid is liable to be rejected).

PART – A (Operation and Maintenance of STP)

The following rate per day (in Rupees) for the Operation and Maintenance of Sewage Treatment Plant at Baltal Base Camp is offered for Yatra 2020.

The rate offered shall include the cost of;

- Engagement of skilled and unskilled workers such as sanitation supervisors and sanitation workers (01 Sanitation Supervisor & 2 Sanitation Worker).
- Hire charges of equipments like Bins, Uniform and other cleaning Devices/items including disposal of garbage from the periphery of STP.
- Tank, Pipes, Pumps and any other equipment or machinery
- Supply of effective Basic Microbes Culture with activator Organic substances (approved by the SASSB) including cost and carriage of Eco-friendly microbes for Primary Treatment, Secondary Treatment and Tertiary treatment to enhance the decomposition process @20 litre/day.
- All other items/ works mentioned in the DNIT

#	Location	Rate (Rupee in words per day (i.e. twenty four hours) inclusive of GST and other taxes/levies	(Rs in figures)
1.	Baltal Base Camp		

PART – B (Operation and Maintenance of Septic Tanks at Neelgrath)

The following rate per day (in Rupees) for the Operation and Maintenance of two underground Septic Tanks (of size 15m x 5m and 6m x 2m) at Neelgrath Helipad is offered for Yatra 2020. The rate offered shall include the cost of;

- Engagement of skilled and unskilled workers such as one sanitation worker.
- Hire charges of machinery and equipments like Bins, Broom, Uniform and other cleaning Devices/items including disposal of garbage from the periphery of Septic Tanks.
- Tank, Pipes, Pumps and any other equipment or machinery.
- Supply of effective Basic Microbes Culture with activator Organic substances (approved by the SASB) including cost and carriage of Eco-friendly microbes for Primary Treatment microbes to enhance the decomposition process, Secondary Treatment and Tertiary treatment and Tertiary treatment to enhance the decomposition process @ 03 litre/ day/ septic tank.
- All other items/ works mentioned in the DNIT.

#	Location	Rate (in Rs.) per day (Twenty Four Hours)	(Rupees in words)
1.	Helipad Neelgrath		

We accept all the clauses of DNIT issued vide No. _____ dated _____ for Shri Amarnathji Yatra – 2020 without any reservations.

Signature of bidder